

Department of Research Planning,
Organization for Research Initiatives and Development

Article Processing Charge (APC) Support (Application Guidelines for FY2026)

Doshisha University (hereinafter referred to as “the University”) established its Open Access Policy to make research results produced at the University accessible to the public. This policy aims to contribute to the advancement of academic research, share the results with society, and promote the sustainable development of the local and international communities.

Additionally, Ministry of Education, Culture, Sports, Science and Technology (MEXT) and other governmental offices have been initiating several plans to implement immediate open access to academic articles, corresponding to the “National Policy on Promoting Open Access to Publicly Funded Scholarly Publications and Scientific Data” (Decided by the Integrated Innovation Strategy Promotion Council on February 16, 2024).

Based on such backgrounds, we will provide Article Processing Charge (APC) Support as below to promote open access. If you plan to submit an article that meets the following requirements, please consider using this support to make your article open access.

I. Article Processing Charge (APC) Support Details

We will support the full amount of the Article Processing Charges (APC) for open access publications of articles that meet all of the following requirements (requirements about articles, applicants, and other requirements).

● Requirements about articles

- 1) The article must be published in an open access journal or be an open-access version of an article published in a hybrid journal.
- 2) The publication type must be “Article” or “Review”.
- 3) A full-time faculty member of the University (including limited-term faculty member)*¹⁾ (hereinafter, “full-time faculty member”) must be the “first author” or a “corresponding author” of the article. However, only in the case that a doctoral student (3rd year or higher for five-year integrated

doctoral program) is “first author” and “corresponding author”, and the supervisor of the student is a “co-author”, the article is also eligible.

- 4) The journal in which the article is published must be covered in Scopus and whose CiteScore (index calculated relatively in each discipline) is 90% or higher (*determined by the latest CiteScore percentile).
- 5) The publication must be confirmed. (*You cannot reserve this support for an article currently under review or scheduled for submission in the future.)

● Requirements about applicants

- 6) Only a Full-time faculty member who meets the requirement 3) above can apply for this support.
- 7) Those who already received the support in the same fiscal year cannot apply for this support again. However, if a doctoral student (3rd year or higher for five-year integrated doctoral program) is the “first author” of an eligible article, the supervisor of the student can apply for this support additionally (*once per fiscal year for the same student). Please refer to the Q2-I of “(Material 6) FAQ about Article Processing Charge (APC) Support” for details.

● Other requirements

- 8) Payment must be generally*²⁾ made with the University’s “Corporate Card” by the end of February in each fiscal year. (Please note that payments made in March are accepted for support of the next fiscal year.)
For the efficiency of clerical procedures, we do not accept payment without using Corporate Card. If you find that the amount will exceed the “credit limit” of your Corporate Card, please contact your department office (faculty office, etc.) and ask for raising the credit limit.
- 9) Applicants must see the materials and videos related to open access promotion, as stated in section 3.
- 10) Applicants must answer the “Questionnaire on Open Access Promotion” on the application form.

*1) Please contact us to make sure if you are eligible as a full-time faculty member.

*2) If you are applying for an APC discount for a Wiley journal based on the Wiley Open Access Account (WOAA) agreement, please refer to the Open Access Publishing Workflow and follow the necessary steps without paying with

Corporate Card.

(See: https://rd.doshisha.ac.jp/rd/inside/oa/oa_support.html)

2. How to Apply

Full-time faculty members who wish to receive support should apply via the application form below. On the form, please answer the “Questionnaire on Open Access Promotion” as stated in I-(10) above.

Application form: <https://forms.office.com/r/P6aMPdE92n>

(Application period for FY2026 support will start on March 1, 2026.)

*APC support is not confirmed yet only by sending the application form. Please wait for the “Notification of Adoption” sent from our office by e-mail.

Articles eligible for this support also meet the requirements for receiving the “Support for International Publicity of Research Results” provided by the Organization for Research Initiatives & Development. For those who wish to receive the support, please answer so on the application form. We hope you will take advantage of this opportunity as well.

-Information about the Support for International Publicity of Research Results
https://rd.doshisha.ac.jp/rd/inside/research/international_publicity.html

3. Materials and Contents Related to Open Science Promotion

It is also one of the aims of this support to provide information to understand the circumstances of open science. Please refer to the following documents and videos before applying for this support. (If you have already reviewed the materials, it is not necessary to do this again.)

- 1) Doshisha University Open Access Policy and Commentary
https://rd.doshisha.ac.jp/rd/inside/oa/oa_policy.html
- 2) Open Access Promotion Seminar “Light and Dark Side of Open Access (OA)
--Overall view of OA, how to recognize predatory journals, and strategic use of preprints--” (Held on November 26, 2024) (Japanese)
https://rd.doshisha.ac.jp/rd/inside/oa/oa_support.html
- 3) Supplementary explanations about open access promotion (Japanese)

https://doshishaac.jp-my.sharepoint.com/:b:/g/personal/jt-ura_mail_doshisha_ac_jp/IQCqd6eePGmdTJ7QNxIIMFVXAeZl7Twj3KAM7nDJP52mhzk?e=qWXIAG

4. Please note

Although we set enough budget for this support according to the past implementation, the support may end when the total amount reaches the budget limit due to much more applications than we expect. Please contact us about the current condition of the budget.

We plan to continue APC support after FY2026, however, the content of support and requirements in the next fiscal year may be subject to change, depending on the results of “Questionnaire on Open Access Promotion”, etc.

5. Contact Information

Department of Research Planning, Organization for Research Initiatives and Development

Phone: 0774-65-8256 (ext.8256)

E-mail: ji-knkak@mail.doshisha.ac.jp